



نماذج امتحانات المستوى الجامعية (الحاسوب)



1: Which key combination can be used to paste an already copied file into a new folder?

- A) Ctrl + P B) Ctrl + C C) Ctrl + T **D) Ctrl + V**

2: What extension would a Word 2010 file have:

- A) doc B) rtf **C) docx** D) txt

3: What does CPU stand for?

- A) Central Processing Unit** B) Computer Processing Unit C) Computer Programming Unit
D) Central Power Unit

4: Which of these is NOT a storage device?

- A) RAM B) USB Thumb Drive C) Hard Disk Drive **D) Printer**

5: What is a trackball?

- A) A monitoring system B) A type of speaker **C) An alternative to the mouse**
D) A storage device

6: Which of these is an input device?

- A) Monitor B) Speaker **C) Scanner** D) Plotter

7: Which is the smallest unit of computer storage?

- A) Byte **B) Bit** C) Kilobit D) Megabyte

8: Which of these is an output device?

- A) CD-ROM B) Mouse **C) Printer** D) Zip drive

9: Which of these storage devices holds the most data?

- A) Floppy disk B) CD-rom C) Hard Disk drive D) Thumb drive

10: Which one of the following measures the speed of the CPU?

- A) gigabytes B) megabytes C) bits per second D) gigahertz

11: Which of the following is an operating system?

- A) Excel B) PowerPoint 2007 C) Windows XP D) Netscape

12: to resend a received Email to other recipients use:

- A) Forward B) Reply C) Reply All D) attach

13: (BCC) in the Email Stands For:

- A) Behind Carbon Copy B) Basic Carbon Copy C) Blind carbon Copy D) Back carbon copy

14: To remove an installed program from your computer:

- A) Control Panel---> Program and features-->Remove
B) Control Panel--->Program--->Delete program
C) Control Panel---> Program----> Uninstall Program
D) None of them

15: Is an Example of Operating System?

- A) Windows 8 B) Computer Games C) MS-word 2016 D) Utilities

16: Windows,Android,Mac,OS,and IOS are all example of:

- A) Utilities B) Device drivers **C) Operating Systems** D) Language translators

17: The window which shows icons for things like the mouse, sound, and display, where you can change setting and customize the functionality of your PC is :

- A) My Computer B) Windows Explorer C) Taskbar **D) Control Panel**

18: If you delete a file from the Hard disk, the file will be:

- A) Moved to Recycle Bin** B) Remove permanently C) None of them

19: To retrieve data from recycle bin use:

- A) Empty recycle bin **B) Restore** C) Properties D) Delete

20: To copy files and folders using keyboard we use:

- A) CTRL+C** B) Shift + C C) CTRL + v D) Enter

21: We use restart computer if:

- A) The application has not responded B) Computer consumes less power

C) (a + b)

D) you install a new application

22: To reduce amount of space (size) of a storage device, use:

- A) Control panel **B) file compression** C) file extraction D) none of them

23: To copy the entire screen as it appears on your screen, you press _____ on the keyboard

- A) Print Screen B) Ctrl + V C) Shift D) Alt+C

24: A computer storage area that contains one or more web pages:

- A) Hyperlink B) Home Page C) website D) Email

25: The first web page you see when you launch internet explorer

- A) Hyperlink B) Home Page C) ISP D) Email

26: A piece of text that performs an action when the user clicks on it.

- A) Hyperlink B) Home Page C) ISP D) Email

26: The unique record locator (or web address) for a specific webpage.

- A) HTML B) Protocol C) URL D) Modem

27: The type of the elearning.ju.edu.jo website is:

- A) Educational B) Commercial C) Organizational D) Governmental

28: The Domain Name in the www.google.com website

- A) WWW B) .com C) google D)google.com

29: The domain name in the email address Baiscs2020@ju.edu.jo is:

- A) Baiscs2020 B) .ju C) .edu D) .jo

30: The .org in the website "www.Provider.org" is the:

- A) domain name B) top-level domain name C) commercial domain type D) Protocol

31: The username in the Email is (Basics2020), so the correct Email address is:

A) Basics2020@yahoo.com

B) Basics2020.Yahoo.com

C) Basics2020@com

D) www. Basics2020@yahoo.com

32: An example of a search engine:

- A) translate.google.jo B) www.google.com C) www.ju.edu.jo D) www.MSN.com

33: To exclude (eliminate) word from resulted pages in a search engine use:

- A) + B) - C) * D) ""

34: To deleted Emails are usually stored in the:

- A) Spam B) Draft C) Trash D) outbox

35: Which key combination can be used to cut a file?

- A) Ctrl + X B) Ctrl + U C) Ctrl + W D) Ctrl + R

36: Which device could you use for the output of a music file?

- A) Microphone B) Speaker C) Digitizer D) Speech synthesizer

37: Where should you click to restart the computer?

- A) Start button B) Office button C) Internet Explorer D) Taskbar

38: Which of the following is an application?

- A) Folder B) Music – shortcut C) Recycle bin D) Internet Explorer

39: Software Piracy is : Select one:

- A) Virus.
B) Multiuser.
C) is the illegal distribution and reproduction of software for business or personal use.
D) none of them

40: Software Piracy is : Select one:

- A) Don't copy software and files of others without their approval, unless the files were free.
B) use the Internet in to spread news of others.
C) A + B

41: Software piracy is deemed ? a crime, Select one:

- A) True B) False

42: System unit is:

- A) The tool that is used to receive, process, store, and transmit data in an electronic form through computers
B) The container in which most of the electronic components that make a computer system are placed
C) The computer part that is responsible for controlling all computer units
D) none of them

43: CPU performance is measured by:

- A) Byte B) Giga Hertz C) MB D) GB

44: ALU Stands for:

- A) Art and Logic Unit Unit B) Arithmetic and Logic Unit C) Application and logic
D) None of them

45: An input device that reads scanned text as image and converts into printed characters is referred to as:

- A) Scanner B) Trackball C) Optical-Character Recognition (OCR)
D) None of the above

46: The type of computer memory that has very small capacity and keeps the instructions that make the computer work when turning it on is:

- A) RAM B) ROM C) Flash memory D) None of the above

47: 8 KB equals to:

- A) 8×1024 Bits B) 210 Bits C) $8 \times 1024 \times 8$ Bits D) 8×8 Bits

48: SSDS stands for:

- A) Solid-safety storage B) Safety-solid storage C) Solid-state storage D) State-solid storage

49: _____ is responsible for monitoring and system security:

- A) Operating system B) Applications software C) Utility D) Applications software

50: The least data storage measure is:

- A) Bit B) Byte C) Kilobyte D) Megabyte

1. To place a shape anywhere on a slide. We use

لوضع شكل في أي مكان على الشريحة, نستخدم

- A. Placeholders
- B. **AutoShapes**
- C. Text boxes
- D. WordArt

2. Which of the following file types is a music file?

أي نوع من الملفات التالية هو ملف موسيقى؟

- A. exe
- B. **mp3**
- C. doc
- D. pdf

3. Copying and selling a commercial software by a user is considered:

قيام المستخدم بنسخ وبيع البرمجيات التجارية يعتبر

- A. legal and Ethical تصرف قانوني واخلاقي
- B. **Not legal مخالف للقانون**
- C. Legal but unethical
- D. None of the answers جميع الاجابات خاطئة

4. Why is it important to make regular back-ups of computer data?

لماذا من المهم عمل النسخ الاحتياطية بشكل منتظم لبيانات في الحاسوب؟

- A. Because the law forces individuals to backup their data
- B. To increase the processing speed of data
- C. **To protect data from being damaged or lost**
- D. To keep RAM from becoming full

5. In Excel, the _____ function, provides a convenient way to count the number of cells that are not empty.

في الاكسل, دالة _____ تقوم بعد جميع الخلايا الغير فارغة.

- A. COUNT function
- B. COUNT function
- C. **COUNTA function**
- D. COUNTB function

6. Which of the following is a correct cell address in Excel?

أي من الخيارات التالية صحيح بخصوص عنوان خلية في تطبيق اكسل

- A. Row1
- B. Cell1
- C. 1A
- D. **A1**

7. When you type a lot of text in capital letters it is better to use

عند التعامل مع نص تكثر فيه الحروف الكبيرة فإننا نستخدم

- A. Enter key---- الإنتر مفتاح
- B. Ctrl key---- الكونترول مفتاح
- C. **Caps Lock key---** لوك الكابس مفتاح
- D. Insert key--- الإنسيرت مفتاح

8. (CPU) stands For:

هي اختصار ل CPU

- A. Central Programming Unit.
- B. Categorized Program Unit.
- C. **Central Processing Unit.**
- D. Central Program Uniform.

9. The main objective of ALU in the processor (CPU) is to:

ما الوظيفة الرئيسية ل ALU

- A. **Perform all computation and logic operations**
- B. Direct the operation of internal processor components
- C. Read and interpret the program instruction
- D. Control the flow of program

10. Which of the following will have the most impact on the performance of your computer?

أي من الاتيه له اثر كبير على أداء جهاز الكمبيوتر الخاص بك؟

- A. **Adding more RAM**
- B. Adding a Hard disk
- C. Disconnecting the Printer
- D. Disconnecting the Internet

11. The advantage(s) of e-commerce:

من إيجابيات التجارة الإلكترونية:

- A. It is available 24 hours 7 days a week-----تتوافر على مدار الأسبوع 24 ساعة سبعة أيام
- B. You can compare the products of many companies----تستطيع أن تقارن منتجات الكثير من الشركات
- C. It saves time of receiving the product----توفر الوقت لإستلام المنتج
- D. **All of the answers---كل ما ذكر صحيح**

12. What is a URL?

URL ماهو

- A. An email address
- B. The title of a web site
- C. **The address of a page on the World Wide Web**
- D. A communication method between computers and printers

13. Which of the following network connects usually the computers in one building or in a single room?

أي من الشبكات التالية عادة تربط الحواسيب في بناية واحدة أو في غرفة واحدة فقط ؟

- A. WAN
- B. **LAN**
- C. FAN
- D. MAN

14. In MS PowerPoint slide you can insert

في شريحة عرض برنامج بوربوينت يمكنك إضافة

- A. Audio---صوت
- B. Video---فيديو
- C. Picture---صورة
- D. **All of the answers----كل الإجابات صحيحة**

15. Multitasking refers to: _____.

تعدد المهام يعني: _____.

- A. Having several programs stored in the Hard disk---وجود أكثر من برنامج في الهارد ديسك
B. The ability to open several files at the same time---القدرة على فتح عدة ملفات بنفس الوقت
C. Writing programs in multiple languages---كتابة برامج بأكثر من لغة
D. **None of the answers**---**ليس مما ذكر**

16. 1 byte is equivalent to:

البايت الواحد يساوي

- A. 16 bits
B. 32 bits
C. **8 bits**
D. 64 bits

17. Folders are used to:

المجلدات (Folders) تستخدم ل:

- A. **organize files**---تنظيم الملفات
B. delete files---حذف الملفات
C. open files---فتح الملفات
D. close files---إغلاق الملفات

18. The program we use to write a book is:

اي مما يلي من البرامج يستخدم لكتابة و تحرير كتاب

- A. Excel
B. **Word**
C. PowerPoint
D. Access

19. In Word, you can force a page break by pressing the keys

في ملف الورد يمكنك فرض فاصل الصفحات باستخدام أي من المفاتيح التالية

- A. Alt+Home
B. Ctrl+Shift
C. **Ctrl+Enter**
D. Alt+Shift

20. Google, Yahoo, and Bing are examples of:

جوجل, ياهو, بينغ هي امثلة على

- A. Search engines
B. Internet explorer
C. FTP
D. HTML